

End HIV 901 CAB Monthly Meeting


MINUTES

WEDNESDAY, NOVEMBER 5,
2025

2:00 PM – 3:30 PM

FRIENDS FOR ALL

TYPE	In-person, Friends for All: Community Room
PRESENTER / FACILITATOR	<p>Nate Boutte, Chair – End HIV 901 CAB (drnateboutte@gmail.com) Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org)</p>
TRANSCRIBER	Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org) N/A
CAB MEMBERS PRESENT	<p>Aramis Jones, Renew Mobile Health (aramis@renewmobilehealth.org) DeMarcus Jones, SisterReach (demarcus@sisterreach.org) Jenieya Peterson, Score Health (jenieya.peterson@scorehealth.org) Kayla Collins, Independent (collinskayla135@gmail.com) Krista Wright Thayer, Shelby County Health Department (krista.wright-thayer@shelbycountyttn.gov) Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) Nate Boutte, Amgen (drnateboutte@gmail.com) Nicole Brewer, A Betor Way (nicole@abetorway.org) Sharmain Winston, TN Dept. of Health (sharmainmayes@gmail.com) Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org) Wanda Wallace, Community Advocate (wwallace50@gmail.com)</p>
OTHER PARTICIPANTS	<p>Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org) Kiunda Hawkins, SisterReach (kiunda@sisterreach.org) Latrice Pichon, University of Memphis – School of Public Health (lpichon@memphis.edu) Latrina Moore, Methodist Le Bonheur Community Outreach (latrina.moore@lebonheur.org) Light Walleman, A Betor Way (light@abetorway.org)</p>
CAB MEMBERS ABSENT	<p>Brandon Allen, Independent (brandonjallen681@gmail.com) Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) Cristobal Valdebenito, Friends for All (cristobal.valdebenito@friendsforall.org) Kayihura Manigaba, University of TN Health Sciences Center–Pharmacy (kmanigaba@gmail.com)</p>

AGENDA	<div style="text-align: center;">  <p>Community Advisory Board (CAB) Meeting Wednesday, November 5, 2025 In-Person, Friends for All, Community Room 2:00 PM, CST</p> </div> <ol style="list-style-type: none"> I. Call to Order II. Disclosure Statement: The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for their personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential. III. Roll Call/Conflicts of Interest: Reminder: Conflicts of interest are for organizations who receive direct funding from Tennessee Department of Health (TDH) as a continuation of EHE related work. Those who do not receive such funding from TDH, please indicate "no conflicts" during roll call. IV. Recap of Meeting Minutes from Previous Meeting – Elizabeth Propst, BSW, Community Outreach Program Coordinator St. Jude V. Old Business: A. Review and revise Prevent Pillar VI. New Business: A. Updates with PrEP Resource Group: DeMarcus Jones, Krista Wright-Thayer, Nancy Brownlee, and Nate Boutte B. Website Support: Kayla Collins, Tomekicia Wren, and Krista Wright-Thayer C. Holiday Give-Back: Aramis Jones and Krista Wright-Thayer D. Review and Vote on Pending Application for Latrina Moore E. Delegating Assignments F. Agenda Items for next meeting VII. Announcements/Public Comments: Announcements should be submitted to the executive team no later than 1 week prior to End HIV 901 CAB monthly meeting to be printed on the agenda. C2P & End HIV 901 End of Year Event – Wed., December 10, 2025, 5:00 PM to 8:00 PM, St. Jude Children’s Research Hospital Setting the Pace: Boots on the Ground – Free Training, Fri, November 7, 2025, 10:00 AM to 2:00 PM at 600 Jefferson Ave, 38105. Contact Aramis Jones if interested. Transgender Awareness Week – November 13 – 19, 2025 Transgender Day of Remembrance – November 30, 2025 World AIDS Day – December 1, 2025 VIII. Adjournment Next Meeting: Wednesday, December 3, 2025 2:00 PM, Microsoft Teams <p style="text-align: center; font-size: small;">St. Jude - Confidential</p>
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CALL TO ORDER /
CONFLICTS
OF INTEREST

Welcome and Call Meeting to Order – Nate Boutte – 2:15 pm

Disclosure Statements

Roll Call / Conflict of Interests

Roll Call completed by Secretary, Sharmain Winston. The board met a quorum for this meeting.

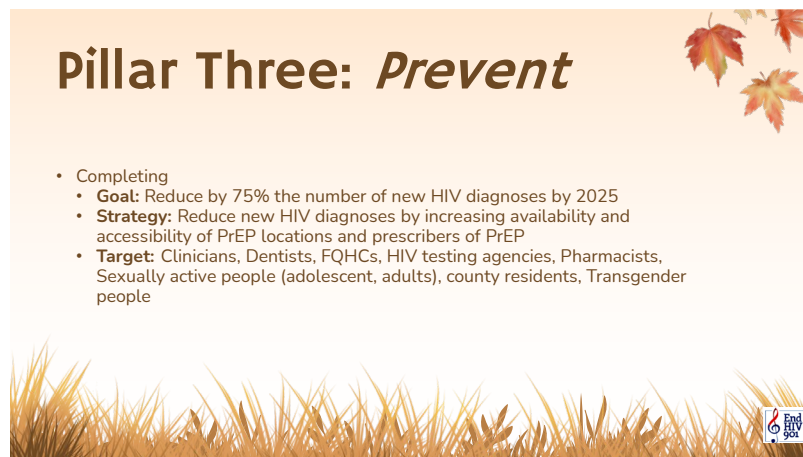
* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.

RECAP OF MEETING
MINUTES FROM
PREVIOUS MEETING



- A reminder was provided regarding time commitments recommended outside of the 1.5-hour meetings to ensure productivity and goals are met in a reasonable timeframe. A deadline for community action plan updates to be completed was selected for **June 2026**. The Board agreed that this was an achievable goal.
- It was presented that board members have opportunities to engage with End HIV 901's social media presence. Examples include providing voiceovers for Reels or TikToks and suggesting content for posts.
- A request was made for board members to attend the Connect to Protect (C2P) Memphis Coalition and End HIV 901 End-of-Year Event. Sharmain Winston volunteered to present on behalf of the board, providing an overview and recap of 2025 during the event.

A. Review and Revise Prevent Pillar



OLD BUSINESS

- A comprehensive discussion was held regarding the full revision of the goal. The board was informed that each goal was originally developed by the national initiative, while the strategies and activities were created by Greater Memphis community stakeholders contributing to the Community Action Plan.
- Several questions arose about whether changes should include both the percentage and target year, or only the year. The board was advised that recommended changes are flexible and can be revised.
- To confirm the Greater Memphis Area's national ranking, please refer to the

[HIV Surveillance Report Tables, 2023](#). This information is available in the Excel spreadsheet under Table 18, which includes metropolitan statistical area rankings, transmission rates, and related data.

- This figure can assist the board in revising the community plan to reduce transmission and identify a realistic target year.
- The current rate of new transmissions in the Transitional Grant Area (TGA) is 29.2 per 100K individuals. Previous years' rates were:
 - 2021 – 26.4
 - 2022 – 29.8
 - 2023 – 31.4
 - 2024 – 28.5
- Additionally, an assessment of Social Determinants of Health was requested to better understand the high incidence of HIV transmission and barriers to treatment access. Information on Social Determinants of Health can be found on [AIDSVu](#).
- Data on HIV case rankings among local Methodist hospitals were shared by colleagues from Methodist Le Bonheur Community Outreach's Clinical Testing Program. According to MLCO's internal reports, Methodist South recorded the highest number of new HIV cases, followed by Methodist North and then Methodist University.

NEW BUSINESS

A. Updates with PrEP Resource Group

Leads: DeMarcus Jones, Krista Wright-Thayer, Nancy Brownlee, Nate Boutte

- This was postponed to the next meeting.

B. Website Support

Leads: Kayla Collins, Tomekicia Wren and Krista Wright-Thayer

- This was postponed to next meeting.

C. Holiday Give-Back

Leads: Aramis Jones and Krista Wright-Thayer

- Shared information about PEAS (Partnership to End AIDS Status) and opportunities to adopt families or teens.
- Reviewed **Holiday Heroes** initiative with Hope House.
- No tangible action items were established for next steps regarding the holiday give-back.

D. Review and Vote on Pending Applications

Candidate: Latrina Moore


- Candidate introduced herself to the board.
- Motion was made and unanimously approved to accept the candidate.

E. Delegating Assignments

- Board members will promote **End HIV 901** social media campaign.
- An executive board meeting was requested prior to the next monthly meeting.
- Board members are encouraged to:
 - Spend one hour outside of monthly meetings reviewing the End HIV 901 Community Action Plan.
 - Review other jurisdictions' community action plans via **NASTAD**: <https://nastad.org/resources/ehe-plans-and-websites>.
 - Come prepared with additional strategies that support the **Prevent Pillar**.

F. Agenda Items for Next Meeting

**Chair encouraged board members to follow Slack for additional communication that may occur.*

	<ul style="list-style-type: none"> Existing agenda items will remain.
ANNOUNCEMENTS	<p>Please submit any announcements for the next meeting <i>at least seven (7) days in advance</i> so they can be included in the agenda.</p> <p>C2P & End HIV 901 End of Year Event – Wednesday, December 10th – <i>Registration is required for all attendees.</i> https://forms.office.com/r/QE2BY7JMu5</p> <p>Transgender Day of Remembrance – November 20, 2025</p> <p>World AIDS Day – December 1, 2025</p>
END HIV 901 SOCIAL MEDIA	<p style="text-align: center;">Follow us on Social Media: <i>@endhiv901</i></p> <div style="text-align: center;">  </div>
RECORDING LINK	<p>Microsoft Teams Recording link: <i>The recording is currently unavailable due to recent security updates. Your request is being processed and will be provided as soon as possible. Thank you for your understanding!</i></p>
NEXT MEETING	<p style="text-align: center;">Next End HIV 901 CAB Meeting: Wednesday, December 3rd, 2025, 2:00 pm – 3:30 pm (CST) <i>Virtual on Microsoft Teams</i></p> <p style="text-align: center;"><i>* All calendar invitations for the 2025 End HIV 901 CAB meetings have been sent. Meeting documents will be added to the calendar of events ahead of each session.</i></p>
ADJOURNMENT	3:26 pm