


End HIV 901 CAB Monthly Meeting

WEDNESDAY, JANUARY 7,
2025

2:00 PM – 3:30 PM

IN-PERSON,
FRIENDS FOR ALL

MINUTES

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| TYPE | In-person, Friends for All – Community Room |
| PRESENTER / FACILITATOR | Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org) |
| TRANSCRIBER | Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org) |
| CAB MEMBERS PRESENT (14) | <p>Aramis Jones, Renew Mobile Health (aramis@renewmobilehealth.org) Brandon Allen, Independent (brandonjallen681@gmail.com) Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) Cristobal Valdebenito, Friends for All (cristobal.valdebenito@friendsforall.org) DeMarcus Jones, SisterReach (demarcus@sisterreach.org) Jenieya Peterson, Score Health (jenieya.peterson@scorehealth.org) Kayla Collins, Independent (collinskayla135@gmail.com) Krista Wright Thayer, Shelby County Health Department (krista.wright-thayer@shelbycountytn.gov) Latrina Moore, Methodist Le Bonheur Community Outreach (latrina.moore@lebonheur.org) Nate Boutte, Amgen (drnateboutte@gmail.com) Sharmain Winston, TN Dept. of Health (sharmainmayes@gmail.com) Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org)</p> |
| OTHER PARTICIPANTS (3) | <p>Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth.propst@stjude.org) Karrie Reed, St. Jude Children’s Research Hospital (karrie.reed@stjude.org) Tito Alvarado-Alava, Shelby County Health Department, (tito.alvarado-alava@shelbycountytn.gov)</p> |
| CAB MEMBERS ABSENT (5) | <p>DeMarcus Jones, SisterReach (demarcus@sisterreach.org) Kayihura Manigaba, University of TN Health Sciences Center–Pharmacy (kmanigaba@gmail.com) Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) Nicole Brewer, A Betor Way (nicole@abetorway.org) Wanda Wallace, Community Advocate (wwwallace50@gmail.com)</p> |
| AGENDA | <div style="text-align: center;">  <p>Community Advisory Board (CAB) Meeting Wednesday, January 7, 2026 In-person, Friends for All – Community Room 2:00 PM, CST</p> </div> <ol style="list-style-type: none"> I. Call to Order II. Disclosure Statement: The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for their personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential. III. Roll Call/Conflicts of Interest: Reminder: Conflicts of interest are for organizations who receive direct funding from Tennessee Department of Health (TDH) as a continuation of EHE related work. Those who do not receive such funding from TDH, please indicate “no conflicts” during roll call. IV. Recap of Meeting Minutes from Previous Meeting – Elizabeth Propst, BSW, Community Outreach Program Coordinator St. Jude V. Old Business: A. Review and revise Prevent Pillar VI. New Business: A. Executive Board Members Update – Nate Boutte or Nancy Brownlee B. Mapping for 2026 C. Updates with PrEP Resource Group – Nate Boutte, Nancy Brownlee, DeMarcus Jones, & Krista Wright-Thayer D. PrEP Provider Letter – Nate Boutte, Kayihura Manigaba E. Website Support – Kayla Collins, Tomekicia Wren, & Krista Wright-Thayer F. Holiday Give-Back: How it went – Aramis Jones & Tomekicia Wren G. Delegating Assignments H. Agenda items for next meeting VII. Announcements/Public Comments: Announcements should be submitted to the executive team no later than 1 week prior to End HIV 901 CAB monthly meeting to be printed on the agenda. End HIV 901 Community Presentation—HIV and STI Prevention: Trends, Tools, and Opportunities – Fri, January 23, 2026, 11:00 AM to 12:30 PM, CST, St. Jude Children’s Research Hospital EXPRESSIVE-11 & PURPOSE-365 – Research studies for youth ages 16 to 24. Interested? Call (901) 216-1166 to learn more. VIII. Adjournment Next Meeting: Wednesday, February 4, 2026 2:00 PM, WebEx Meetings |

CALL TO ORDER /
CONFLICTS

Welcome and Call Meeting to Order – Nate Boutte – 2:11 pm

OF INTEREST

Disclosure Statements

Roll Call / Conflict of Interests

Roll Call completed by Secretary, Sharmain Winston. The board met a quorum for this meeting.

* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.

RECAP OF MEETING MINUTES FROM PREVIOUS MEETING

Meeting Recap
- December
2025

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| Corrected the year on goals within the Prevent Pillar updated from 2025 to 2030 . | First goal of Prevent Pillar successfully revised: <i>Reduce new HIV diagnoses by 75% by 2030.</i> •This included the activities within this goal. •Does not include funding, partners, etc. |
| PrEP Resource Group reported no progress; clarified their role in supporting website resource updates. | Website Support Group reported no progress; initiated follow-up steps for next actions, which included a follow-up e-mail initiated by Tomekicia Wren. |
| Adopted a family for the holidays who missed seasonal support programs (e.g., Holiday Heroes, Angel Tree) •Delegations of who could assist with contributing items were completed. | Continued Planning for revisions to the PrEP provider letter to increase community provider awareness. |



OLD BUSINESS

A. Review and Revise Prevent Pillar

The coordinating site advised the Executive Board to prioritize revisions to the entire **End HIV 901 Community Action Plan** rather than continuing to focus on one pillar. Executive CAB members were divided into four groups to facilitate focused discussions on revisions to the **End HIV 901 Community Action Plan**, organized by each pillar: **Diagnose, Treat, Prevent, and Respond**. Board members were directed to concentrate on updating existing content within the document rather than proposing new initiatives.

Group Assignments

- **Pillar 1: Diagnose**
Sharmain Winston, Kayla Collins, Tomekicia Wren
- **Pillar 2: Treat**
Nate Boutte, Cristobal Valdebenito, Latrina Moore
- **Pillar 3: Prevent**
Krista Wright-Thayer, Aramis Jones, Jenieya Peterson, Chasity Bolton
- **Pillar 4: Respond**
Brandon Allen and community member, Tito Alvarado-Alva

Pillar Discussions and Outcomes

Pillar 1: Diagnose

- The group identified the need for updated epidemiological data, specifically referencing the information beginning on page 12 of the document.
- Members reviewed the *Needs Assessment by End HIV 901 Pillar* within this pillar and successfully revised sections related to **strengths and challenges**.
- Initially, discussions were held regarding **identified needs**, setting the stage for next month's meeting.

Pillar 2: Treat

- The Treat group proposed several revisions and considerations:
 1. **Streamlining the linkage-to-care process**, modeled after best practices used by Friends for All, across the care continuum.
 2. Simplifying the goal to “...**reduce HIV-related disparities and health inequities by 75%**” by focusing efforts on one or two established partners already engaged in this work.
 3. Revising the goal, “**increase to 75% the number of people with HIV who reach and maintain viral suppression**” by strengthening connections with trans populations and ensuring trans clients are aware of and have access to care through relatable and personalized focus groups.
 4. Updating the **target year of all goals from 2025 to 2030**.
 5. The Treat group expressed interest in learning more about the **community health worker model**, its outcomes, and applying deliverables from this model to the community action plan.

Pillar 3: Prevent

- The Prevent group focused on refining goals, terminology, and strategies:
 1. **Revised goal:**
“Reduce by 30% the number of new HIV diagnoses by 2030 within the Transitional Grant Area (TGA).”
 2. **Revised strategy:**
Emphasize expanded access to **sexual health education, resources, and prevention tools**, including PrEP, condoms, HIV testing Treatment as Prevention (TasP), behavioral health services, and other innovative community-based initiatives.
 3. Replaced the term “**target population**” with “**intended populations**,” shifting emphasis toward *person-first language*.
 4. Began review of **key activities**, with recommendations including development of a **provider/clinician symposium**.

Pillar 4: Respond

- No information or revisions were submitted on behalf of this group at the time of reporting.

NEW BUSINESS

A. Executive Board Updates – **Nate Boutte**

- No additional updates were reported beyond the implementation of working groups, which was completed during this meeting.

B. Mapping for 2026


- The group reviewed proposed goals for 2026, as recommended by Executive Board members. Identified priorities include:
 - Hosting an **annual youth-focused event (Vibe Fest)**
 - **Provider information** initiatives
 - Continued **updates to the Community Action Plan**
- Discussion included the importance of beginning Vibe Fest planning earlier and identifying a new or alternative event location.

C. Updates with PrEP Resource Group – **Nate Boutte, Nancy Brownlee, DeMarcus Jones, & Krista Wright-Thayer**

- Delegated follow-up with relevant organizations has been completed.
- *The group plans to provide updated resource information prior to the next meeting.*

D. PrEP Provider Letter – **Nate Boutte & Kayihura Manigaba**

- No updates at this time.

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| | <ul style="list-style-type: none"> • <i>Nate Boutte will reconnect with Kayihura Manigaba to further assess next steps, with plans to provide an update at the February meeting.</i> <p>E. Website Support – Kayla Collins, Tomekicia Wren, & Krista Wright-Thayer</p> <ul style="list-style-type: none"> • The group has developed initial ideas and concepts for website support. • <i>A 15-minute presentation has been scheduled for the February meeting to review proposed plans.</i> <p>F. Holiday Give-Back – Aramis Jones & Tomekicia Wren</p> <ul style="list-style-type: none"> • The selected family expressed appreciation and received a variety of gifts. • Board members discussed the need to select a family earlier from the publicly posted Angel Tree listings to ensure availability, as recipients are often claimed quickly. • The Board agreed to continue this initiative with advance planning. Board members should be managing the release of holiday gift-giving listings, such as Angel Tree. <p>G. Delegating Assignments</p> <ul style="list-style-type: none"> • The coordinator will assess options for a new communication platform, as Slack is not functioning effectively for most members. <ul style="list-style-type: none"> ○ Proposed platform: GroupMe • Members will continue reviewing each Community Action Plan Pillar in the working groups established during this meeting. • Additional delegations are outlined within each New Business agenda item listed within this section, as noted above in <i>red italics</i>. <p>H. Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • All existing agenda items will remain on the agenda for the next meeting. |
| <p>ANNOUNCEMENTS</p> | <p>Please submit any announcements for the next meeting <i>at least seven (7) days in advance</i> so they can be included in the agenda.</p> <p>End HIV 901 Community Presentation—HIV and STI Prevention: Trends, Tools, and Opportunities – Fri., January 23, 2026, 11:00 AM to 12:30 PM, CST, St. Jude Children’s Research Hospital</p> <p>EXPrESSIVE-11 & PURPOSE 365 – Research studies for youth ages 16 to 24. Interested? Call (901) 216-1166 to learn more.</p> <p>Interested in partnering on outreach efforts for upcoming awareness days for 2026? – E-mail Tomekicia Wren at twren@hopehousememphis.org</p> |
| <p>END HIV 901 SOCIAL MEDIA</p> | <p style="text-align: center;">Follow us on social media: <i>@endhiv901</i></p> <div style="text-align: center;">  </div> |
| <p>RECORDING LINK</p> | <p>WebEx Meeting Recording link: https://stjude.webex.com/stjude/ldr.php?RCID=40db31a35afcef99291ae1f556b872d3</p> |
| <p>NEXT MEETING</p> | <p style="text-align: center;">Next End HIV 901 CAB Meeting: Wednesday, February 4th, 2026, 2:00 pm – 3:30 pm (CST) <i>WebEx Meetings</i></p> |

ADJOURNMENT

3:25 pm