


# End HIV 901 CAB Monthly Meeting

MINUTES


WEDNESDAY, JULY 2, 2025

2:00 PM – 3:30 PM

FRIENDS FOR ALL

TYPE	Hybrid (In-Person and Virtual)
PRESENTER / FACILITATOR	Nate Boutte, Amgen ( <a href="mailto:drnateboutte@gmail.com">drnateboutte@gmail.com</a> ) * No Conflict
TRANSCRIBER	Sheri Monroe, Senior Administrative Assistant, Infectious Diseases, St. Jude
CAB MEMBERS PRESENT	<p>Chasity Bolton, Christ Community Health Services (<a href="mailto:chasity.bolton@christchs.org">chasity.bolton@christchs.org</a>) * No Conflict</p> <p>Cristobal Valdebenito, Friends for All (<a href="mailto:cristobal.valdebenito@friendsforall.org">cristobal.valdebenito@friendsforall.org</a>) * Conflict</p> <p>Krista Wright Thayer, Shelby County Health Department (<a href="mailto:krista.wright@gmail.com">krista.wright@gmail.com</a>) * No Conflict</p> <p><b>Nate Boutte, Amgen (<a href="mailto:drnateboutte@gmail.com">drnateboutte@gmail.com</a>) * No Conflict</b></p> <p>Sharmain Mayes Winston, TN Dept of Health (<a href="mailto:sharmainmayes@gmail.com">sharmainmayes@gmail.com</a>) * Conflict</p>
CAB MEMBERS VIRTUAL	N/A
OTHER PARTICIPANTS	<p>Elizabeth Propst, St. Jude Children’s Research Hospital (<a href="mailto:elizabeth.propst@stjude.org">elizabeth.propst@stjude.org</a>) N/A</p> <p>Felicia Williams, Shelby County Health Department (<a href="mailto:felicia.williams@shelbycountytn.gov">felicia.williams@shelbycountytn.gov</a>) N/A</p> <p>Karrie Reed, St. Jude Children’s Research Hospital (<a href="mailto:karrie.reed@stjude.org">karrie.reed@stjude.org</a>) N/A</p> <p>Sheri Monroe, St. Jude Children’s Research Hospital (<a href="mailto:sheri.monroe@stjude.org">sheri.monroe@stjude.org</a>) N/A</p> <p>Yasser Yusef, Shelby County Health Department (<a href="mailto:yasser.yusuf@shelbycountytn.gov">yasser.yusuf@shelbycountytn.gov</a>) N/A</p> <p>Calvin Gentry, Jr, Shelby County Health Department, (intern) N/A</p> <p>Tito Alvarado-Alava, Shelby County Health Department (<a href="mailto:tito.alvarado-alava@shelbycountytn.gov">tito.alvarado-alava@shelbycountytn.gov</a>) N/A</p> <p>Aramis Jones, Renew Mobile Health (<a href="mailto:aramis@renewmobilehealth.org">aramis@renewmobilehealth.org</a>) N/A</p> <p>LaDeia McNeal, Sister Reach (<a href="mailto:ladeia@sisterreach.org">ladeia@sisterreach.org</a>) N/A</p>
CAB MEMBERS ABSENT	<p>Nancy Brownlee, Prideworks Foundation (<a href="mailto:prideworksagency@gmail.com">prideworksagency@gmail.com</a>) * No Conflict</p> <p>Brandon Allen, Community Advocate (<a href="mailto:brandonjallen681@gmail.com">brandonjallen681@gmail.com</a>) * No Conflict</p> <p>DeMarcus Jones, Planned Parenthood of Memphis &amp; North MS (<a href="mailto:dejones@pptnm.org">dejones@pptnm.org</a>) * Conflict</p> <p>Jenieya Peterson, Community Advocate (<a href="mailto:jenieya2121@gmail.com">jenieya2121@gmail.com</a>) * No conflict</p> <p>Kayihura (Kay) Manigaba, University of TN Health Sciences Center-Pharmacy (<a href="mailto:kmanigab@uthsc.edu">kmanigab@uthsc.edu</a>) * No Conflict</p> <p>Kayla Collins, OUTMemphis, (<a href="mailto:kcollins@outmemphis.org">kcollins@outmemphis.org</a>) * Conflict</p> <p>Nicole Brewer, A Betor Way (<a href="mailto:nicole@abetorway.org">nicole@abetorway.org</a>) * Conflict</p> <p>Tomekicia Wren, Hope House Memphis (<a href="mailto:twren@hopehousememphis.org">twren@hopehousememphis.org</a>) * Conflict</p>
AGENDA	<div style="text-align: center;">  <p>Ending the HIV Epidemic: Shelby County</p> </div> <p style="text-align: center;">Community Advisory Board (CAB) Meeting          Wednesday, July 2, 2025          In Person, Friends for All: Community Room          2:00 PM, CST</p> <ol style="list-style-type: none"> <li>I. Call to Order</li> <li>II. Disclosure Statement:              The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for their personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential.</li> <li>III. Roll Call/Conflicts of Interest:              Reminder: Conflicts of interest are for organizations who receive direct funding from Tennessee Department of Health (TDH) or United Way of Greater Nashville (UWGN) as a continuation of EHE related work. Those who do not receive such funding from either TDH and/or UWGN, please indicate "no conflicts" during roll call.</li> <li>IV. Old Business:             <ol style="list-style-type: none"> <li>A. Bylaws – Attendance amendment and meeting style</li> <li>B. 901 Vibe Fest</li> </ol> </li> <li>V. New Business:             <ol style="list-style-type: none"> <li>A. Discuss opportunities around the reports from United Way of Greater Nashville of how to continually increase PrEP engagement (navigation and prescription), linkage to care, and syringe service programs</li> <li>B. Begin to review and discuss <b>Prevent Pillar</b></li> <li>C. Vote on current secretary nomination, Sharmain Winston</li> <li>D. Review and vote on pending applications for Aramis Jones and Wanda Wallace</li> <li>E. Agenda items for next meeting</li> </ol> </li> <li>VI. Announcements/Public Comments:              Announcements should be submitted to the executive team no later than 1 week prior to End HIV 901 CAB monthly meeting to be printed on the agenda.  <b>C2P Memphis Coalition Quarterly Meeting</b> – Wed., September 17, 2025, 10:00 AM to 1:00 PM, at St. Jude.  <b>Zero HIV Stigma Day</b> – Monday, July 21, 2025. See <i>Sharmain Winston</i> for ways to participate in the current campaign through TN Dept of Health.</li> <li>VII. Adjournment</li> </ol> <p style="text-align: center;">Next Meeting: Wednesday, August 6, 2025, at 2:00 PM, To Be Determined  <b>We invite you to host a CAB meeting!</b></p>

<p><b>CALL TO ORDER / CONFLICTS OF INTEREST</b></p>	<p><b>Welcome and Call Meeting to Order – Nate Boutte – 2:19 PM</b></p> <p><b>Disclosure Statements</b></p> <p><b>Roll Call / Conflict of Interests completed by Nate Boutte</b></p> <p><i>* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.</i></p>
<p><b>OLD BUSINESS</b></p>	<p><b>A. Bylaws</b></p> <ul style="list-style-type: none"> <li>• This discussion focused on the need to update the Attendance policy and meeting style moving forward.</li> <li>• The Attendance policy does not indicate a calendar year versus the grant year. Present members agreed that the Board year should coincide with the funding or grant year, June 1 – May 31. Further discussion is required to determine how attendance is calculated. It was suggested that members who were dismissed because of attendance should be given an opportunity to remain on the Board.</li> <li>• The current meeting style is solely in-person. Present members discussed the pros and cons of virtual and in-person meetings. A hybrid option was suggested, but many agreed that most people would opt to attend virtually and very few would present in-person. The members present lean heavily towards quarterly in-person meetings with the remainder being virtual.</li> <li>• Board members were unable to vote on the attendance by grant year and the meeting style because there was no quorum. Bylaws allow executive leadership to make changes without the entire Board. The executive team will meet to discuss the meeting style moving forward and present it to the Board during the next meeting.</li> </ul> <p><b>B. 901 Vibe Fest</b></p> <ul style="list-style-type: none"> <li>• Early planning conversations began for next year’s event. It was suggested that the event take place during the same time in 2026, but the Board will remain flexible enough to attach itself to an existing event. The Board can accept in-kind donations (i.e., venue, food truck, etc.). Monetary donations are not acceptable.</li> <li>• Possible collaborators/interested parties: <ul style="list-style-type: none"> <li>➤ principle at Westwood High School</li> <li>➤ Mt Vernon Church</li> <li>➤ Chickasaw Middle School</li> <li>➤ Neighborhood Association chairperson</li> </ul> </li> </ul>
<p><b>NEW BUSINESS</b></p>	<p><b>A. Discuss opportunities around the report from United Way of Greater Nashville of how to continually increase PrEP engagement (navigation and prescription), linkage to care and syringe service programs.</b></p> <ul style="list-style-type: none"> <li>• Nate Boutte led the discussion on opportunities to increase PrEP engagement based on information obtained from United Way of Greater Nashville’s EHE report-out.</li> <li>• The Corner offers PrEP clinics with the University of Memphis and Rhodes College. Community partners can refer clients to The Corner for PrEP services. Twice a year injectable PrEP will soon be offered. Case managers &amp; social workers assist clients who have housing and transportation needs.</li> <li>• Some barriers to PrEP include insurance and cost. The health department offers low and no-cost PrEP. It was suggested that community partners engage in information sharing regarding insurance and 340B. The newest PrEP provider was also reviewed, Music City PrEP and their local brand Score Health. The review of the most recent version of PrEP was identified, which includes an injectable administered every 6 months (2x per year).</li> </ul> <p><b>B. Begin to review and discuss <u>Prevent Pillar</u> (20 minutes)</b></p> <ul style="list-style-type: none"> <li>• The present members agreed that education is needed in schools and outreach events. It was also noted that education should have a focus beyond MSM populations. Members discussed the need for educating local providers, particularly what makes a person a prime PrEP candidate.</li> <li>• The Board was reminded of the HIV webinar series hosted by St. Jude 1<sup>st</sup> Tuesday of every month @ 8:30am. These meetings have a heavy clinical focus and can be support provider education. Previous presentations are archived on St. Jude’s Infectious Diseases webpage. Pharmaceutical companies also offer non-branded educational programming to further support</li> </ul>

	<p>this effort.</p> <ul style="list-style-type: none"> <li>• The Board currently does not have a communications strategy and will need to develop one.</li> <li>• Sister Reach has a new campaign that centers Black women and those who are involved in the lives of Black women. The campaign will be on social media, billboards, email blasts, and newsletters. It was suggested that the campaign can be amplified on EndHIV901’s social media channels and webpage.</li> </ul> <p><b>C. Vote on Secretary Nomination</b></p> <ul style="list-style-type: none"> <li>• No quorum, unable to vote</li> </ul> <p><b>D. Review &amp; Vote on Pending Applications</b></p> <ul style="list-style-type: none"> <li>• No quorum, unable to vote</li> </ul> <p><b>E. Agenda Items for Next Meeting</b></p> <ul style="list-style-type: none"> <li>• A Board Member for delegated tasks for Vibe Fest 901</li> </ul>
ANNOUNCEMENTS	<p><b>Zero Stigma Day-</b> Monday, July 21, 2025. See <i>Sharmain Winston</i> for ways to participate in the current campaign through TN Dept of Health.</p> <p><b>C2P Memphis Coalition Quarterly Meeting-</b> Wednesday, September 17, 2025, 10:00 AM to 1:00 PM, at St. Jude.</p> <p>Please submit any announcements for the next meeting <i>at least seven (7) days in advance</i> so they can be included in the agenda.</p>
END HIV 901 SOCIAL MEDIA	
RECORDING LINK	<p><b>Webex Recording link:</b>  <a href="https://stjude.webex.com/stjude/ldr.php?RCID=5760c190d276b4aa8b8feff89c8a3b5c">https://stjude.webex.com/stjude/ldr.php?RCID=5760c190d276b4aa8b8feff89c8a3b5c</a></p>
NEXT MEETING	<p style="text-align: center;"><b>Next End HIV 901 CAB Meeting:</b>  <b>Wednesday, August 6, 2025, 2:00 pm – 3:30 pm (CST)</b>  <i>Location TBA</i></p>
ADJOURNMENT	<p><b>3:25 PM</b></p>