

# End HIV 901 CAB Monthly Meeting


MINUTES

WEDNESDAY, MAY 7, 2025


2:00 PM – 3:30 PM

ST. JUDE

TYPE	In-Person
PRESENTER / FACILITATOR	<b>Karrie Reed, St. Jude Children’s Research Hospital (karrie.reed@stjude.org) N/A</b> <b>Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) * No Conflict</b> <b>Nate Boutte, Amgen (drnateboutte@gmail.com) * No Conflict</b>
TRANSCRIBER	<b>Sheri Monroe</b> , Senior Administrative Assistant, Infectious Diseases, St. Jude (sheri.monroe@stjude.org)
CAB MEMBERS PRESENT	Brandon Allen, Community Advocate (brandonjallen681@gmail.com) * No Conflict Cristobal Valdebenito, Friends for All (cristobal.valdebenito@friendsforall.org) * Conflict DeMarcus Jones, Planned Parenthood of Memphis & North MS (dejones@pptnm.org) * Conflict Jenieya Peterson, OUTMemphis (jenieya2121@gmail.com) * No Conflict Jessie Claudio, Latino Commission on AIDS (jclaudio@latinoaids.org) * No Conflict Kayihura (Kay) Manigaba, University of TN Health Sciences Center-Pharmacy (kmanigaba@gmail.com) * No Conflict Kayla Collins, OUTMemphis (kcollins@outmemphis.org) * Conflict Krista Wright Thayer, Shelby County Health Department (krista.wright-thayer@shelbycountyttn.gov) * No Conflict <b>Nancy Brownlee, Prideworks Foundation ( prideworksagency@gmail.com) * No Conflict</b> <b>Nate Boutte, Amgen (drnateboutte@gmail.com) * No Conflict</b> Sharmain Mayes Winston, TN Dept of Health (sharmainmayes@gmail.com) * No Conflict Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org) * Conflict
OTHER PARTICIPANTS	Dana Moore, United Way of Greater Nashville (dana.moore@unitedwaygn.org) N/A <b>Karrie Reed, St. Jude Children’s Research Hospital (karrie.reed@stjude.org) N/A</b> Latrice Pichon, University of Memphis/School of Public Health (lcpichon@memphis.edu) N/A Ray Rico, Ray Rico Freelance (rico@rayricofreelance.com) N/A Yasser Yusef, Shelby County Health Department (yasser.yusuf@shelbycountyttn.gov) * No Conflict
CAB MEMBERS ABSENT	Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) * No Conflict Nicole Brewer, A Betor Way (nicole@abetorway.org) * Conflict Roslyn Rose, Methodist Le Bonheur Community Outreach (roslynrose_13@yahoo.com) * Conflict

AGENDA	<div style="text-align: center;">  <p>Ending the HIV Epidemic Shelby County</p> </div> <p style="text-align: center;">Community Advisory Board (CAB) Meeting          Wednesday, <b>May 7, 2025</b>          In Person, <i>St. Jude ARC (Inspiration 4 Building) M1103</i>          2:00 PM, CST</p> <ol style="list-style-type: none"> <li>I. <b>Call to Order</b></li> <li>II. <b>Disclosure Statement:</b>              The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for their personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential.</li> <li>III. <b>Roll Call/Conflicts of Interest:</b>              Reminder: Conflicts of interest are for organizations who receive direct funding from Tennessee Department of Health (TDH) or United Way of Greater Nashville (UWGN) as a continuation of EHE related work. Those who do not receive such funding from either TDH and/or UWGN, please indicate “no conflicts” during roll call.</li> <li>IV. <b>United Way of Greater Nashville Updates – Dana Moore, MPA   Manager</b>              A. Letters to Providers and Outcomes Updates</li> <li>V. <b>Old Business:</b>              A. Slack Communication              B. 901 Vibe Fest</li> <li>VI. <b>New Business:</b>              A. Bylaws              B. Contingency Planning              C. Agenda items for next meeting (including selecting meeting location)</li> <li>VII. <b>Announcements/Public Comments:</b>              Announcements should be submitted to the executive team no later than 1 week prior to End HIV 901 CAB monthly meeting to be printed on the agenda.  <b>End HIV 901 Community Presentations</b> – Thurs., May 29, 2025, 11:00 AM to 12:30 PM, at St. Jude.  <b>C2P Memphis Coalition Quarterly Meeting</b> – Wed., June 18, 2025, 10:00 AM to 1:00 PM, at St. Jude.</li> <li>VIII. <b>Adjournment</b></li> </ol> <p style="text-align: center;"> <b>Next Meeting:</b> Wednesday, June 4, 2025, at 2:00 PM, To Be Determined  <i>We invite you to host a CAB meeting!</i> </p>
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<p><b>CALL TO ORDER / CONFLICTS OF INTEREST</b></p>	<p><b>Welcome and Call Meeting to Order – Nate Boutte – 2:21 pm</b></p> <p><b>Disclosure Statements</b></p> <p><b>Roll Call / Conflict of Interests completed by Nate Boutte, Chair</b></p> <p><i>* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.</i></p>
<p><b>UNITED WAY OF GREATER NASHVILLE UPDATES</b></p>	<p><b>UWGN Updates – Dana Moore, Manager   UWGN</b></p> <ol style="list-style-type: none"> <li>1. PrEP Navigation and Prescriptions currently at 45%</li> <li>2. Linkage to care currently at 41%</li> <li>3. Syringe Service Programs currently at 46%</li> </ol>
<p><b>OLD BUSINESS</b></p>	<p><b>SLACK Communication</b></p> <ul style="list-style-type: none"> <li>• Confirming everyone has access to Slack</li> <li>• Comments/feedback</li> </ul> <p><b>“901 Vibe Fest” – Friday, May 16, 2025</b></p> <ul style="list-style-type: none"> <li>• Updates: <ul style="list-style-type: none"> <li>○ Communications / Vendors</li> <li>○ Venue</li> <li>○ Food/Entertainment</li> <li>○ Marketing</li> </ul> </li> <li>• Run of Show <ul style="list-style-type: none"> <li>○ <i>Brandon Allen will host the Jookin’ competition</i></li> <li>○ <i>On the spot registration for Jookin’ contest</i></li> <li>○ <i>Nate Boutte to speak on behalf of 901 CAB</i></li> <li>○ <i>Nancy Brownlee to end the event</i></li> <li>○ <i>2:30 arrival for all vendors</i></li> <li>○ <i>4:00-4:30 Jookin’ contest</i></li> <li>○ <i>5:00-5:30 vendors begin pack-up and dismissal</i></li> <li>○ <i>6:00 pm end of event</i></li> <li>○ <i>Clean up and be gone by 7:00 pm</i></li> <li>○ <i>Share flyer on social media</i></li> </ul> </li> <li>• Delegation of remaining tasks to fulfill</li> <li>• What implementations are needed to support community action plan updates that are planned on retrieving from participants at this event? – Not discussed by the board.</li> </ul>
<p><b>NEW BUSINESS</b></p>	<p><b>Bylaws</b></p> <ul style="list-style-type: none"> <li>• Attendance Policy – CAB recommended that attendance for CAB members should reflect in accordance with the Ending the HIV Epidemic Grant Year, which is June 1 to May 31. This will be known as the CAB year.</li> <li>• Jessie Claudio resigned from his role as a CAB member.</li> </ul> <p><b>Contingency Planning</b></p> <ul style="list-style-type: none"> <li>• If funding is no longer available, what does this look like for the board? <ul style="list-style-type: none"> <li>○ The board has requested to remain a board with or without EHE funding. Coordinating site (St. Jude) confirmed being able to support with providing meeting space and oversight, and noted meals may not be provided.</li> <li>○ UWGN noted St. Jude may have more of governance instead of UWGN.</li> </ul> </li> </ul> <p><b>Agenda Items</b></p> <ul style="list-style-type: none"> <li>• What’s on the agenda for next month? <ul style="list-style-type: none"> <li>○ Debrief the Vibe Fest</li> <li>○ Go over any numbers that the organizations provide – <b>ALL organizations that currently support ending the HIV epidemic work, please be prepared to review any data during June’s meeting.</b></li> <li>○ Discuss opportunities around the reports from United Way of Greater Nashville of how to continually increase PrEP engagement (navigation and prescriptions, linkage to care, and syringe service programs)</li> </ul> </li> </ul>

ANNOUNCEMENTS	<p>Please submit any announcements for the next meeting <i>at least seven (7) days in advance</i> so they can be included in the agenda.</p> <p><b>End HIV 901 Community Presentation – Thursday, May 29<sup>th</sup>, 11:00 am – 12:30 pm</b>, featuring Leisha McKinney-Beach, Founder of Black Public Health, “<i>From Awareness to Action: Strategies to Scale PrEP</i>”. HYBRID - St. Jude Campus and Webex: Register <a href="#">HERE</a> if you are attending either way. <i>(Deadline: Monday, May 26<sup>th</sup> at 5:00 pm)</i></p> <p><b>Quarterly C2P Meeting – Wednesday, June 18<sup>th</sup>, 10:00 am – 1:00 pm</b>, In-Person on St. Jude Campus Register <a href="#">HERE</a> <i>(Deadline: Friday, 13<sup>th</sup> at 5:00 pm)</i></p>
END HIV 901 SOCIAL MEDIA	<p style="text-align: center;"><b>Follow us on Social Media:</b> <i>@endhiv901</i></p> <div style="text-align: center;">  </div>
RECORDING LINK	<p><b>Webex Recording link:</b></p> <ul style="list-style-type: none"> <li><i>Due to technical error, there was no audio recorded for this meeting</i></li> </ul>
NEXT MEETING	<p style="text-align: center;"><b>Next End HIV 901 CAB Meeting:</b> <b>Wednesday, June 4<sup>th</sup>, 2025, 2:00 pm – 3:30 pm (CST)</b> <i>Friends For All (1548 Poplar Ave)</i></p>
ADJOURNMENT	<p><b>3:32 pm</b></p>