


End HIV 901 CAB Monthly Meeting

MINUTES

WEDNESDAY, MARCH 5, 2025

2:00 PM – 3:30 PM

FRIENDS FOR ALL

TYPE	In-Person
PRESENTER / FACILITATOR	<p>Elizabeth Propst, Community Outreach Coordinator—End HIV 901, Infectious Diseases, St. Jude</p> <p>Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) * No Conflict</p>
TRANSCRIBER	<p>Sheri Monroe, Senior Administrative Assistant, Infectious Diseases, St. Jude</p>
CAB MEMBERS PRESENT	<p>Antoine Maxwell, Troo' Alternatives CDC (maxdev901@gmail.com) * No Conflict</p> <p>Brandon Allen, Community Advocate (brandonjallen681@gmail.com) * No Conflict</p> <p>Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) * No Conflict</p> <p>Cristobal Valdebenito, Friends for All (cristobal.valdebenito@friendsforall.org) * Conflict</p> <p>DeMarcus Jones, Planned Parenthood of Memphis & North MS (dejones@pptnm.org) * Conflict</p> <p>Jenieya Peterson, OUTMemphis (jpeterson@outmemphis.org) * Conflict</p> <p>Kayihura (Kay) Manigaba, University of TN Health Sciences Center-Pharmacy</p> <p>Krista Wright Thayer, Shelby County Health Department (krista.wright@gmail.com) * No Conflict</p> <p>Light Walleman, A Betor Way (light@abetorway.org) * Conflict</p> <p>Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) * No Conflict</p> <p>Nate Boutte, Amgen (drnateboutte@gmail.com) * No Conflict</p> <p>Nicole Brewer, A Betor Way (nicole@abetorway.org) * Conflict</p> <p>Sharmain Mayes Winston, TN Dept of Health (sharmainmayes@gmail.com) * No Conflict</p> <p>Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org) * Conflict</p>
OTHER PARTICIPANTS	<p>Alex Williams, Memphis Area Prevention Coalition (pat@memphisprevention.org) N/A</p> <p>Andrea Toney, Planned Parenthood of West TN and Northern MS (atoney@pptnm.org) N/A</p> <p>Dana Moore, United Way of Greater Nashville (dana.moore@unitedwaygn.org) N/A</p> <p>Elizabeth Propst, St. Jude Children's Research Hospital (elizabeth.propst@stjude.org) N/A</p> <p>Latrice Pichon, University of Memphis/School of Public Health (lpichon@memphis.edu) N/A</p> <p>Karrie Reed, St. Jude Children's Research Hospital (karrie.reed@stjude.org) N/A</p> <p>Pat Keiran, Memphis Area Prevention Coalition (pat@memphisprevention.org) N/A</p> <p>Yasser Yusef, Shelby County Health Department (yasser.yusuf@shelbycountyttn.gov) * No Conflict</p>
CAB MEMBERS ABSENT	<p>Dominick White, Spirit Health (dominick.white@choicehealthnetwork.org) * No Conflict</p> <p>Jessie Claudio, Latino Commission on AIDS (jclaudio@latinoaids.org) * No Conflict</p> <p>Kayla Collins, OUTMemphis (kcollins@outmemphis.org) * Conflict</p> <p>Monica Lusk, Partnership to End AIDS Status PEAS (monica@partnershiptoendaidsstatus.org) * Conflict</p> <p>Roslyn Rose, Tri-State Community Health Center (roslynrose_13@yahoo.com) * No Conflict</p>
AGENDA	<div style="border: 1px solid black; padding: 10px;">  <p>Ending the HIV Epidemic Shelby County</p> <p>Community Advisory Board (CAB) Meeting March 5, 2025 In Person, <i>Friends for All</i> 2:00 PM, CST</p> <ol style="list-style-type: none"> I. Call to Order II. Disclosure statement The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for your personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential. III. Roll call/Conflicts of Interest Reminder: conflicts of interest are for persons who receive direct funding from Tennessee Department of Health (TDH) or United Way of Greater Nashville (UWGN) as continuation of EHE related work. If persons do not receive funding related to either identified parties between TDH and UWGN, please indicate "no conflicts" during roll call. IV. End HIV 901 Advisory Board Updates – Elizabeth A. Propst Community Outreach Coordinator V. End HIV 901 CAB Working Group: <ol style="list-style-type: none"> A. Subcommittee Planning Workgroups (15 to 20 minutes breakouts) <ul style="list-style-type: none"> • End HIV 901 Event Planning if applicable • Subcommittee Reports (5 minutes total) VI. Old Business <ol style="list-style-type: none"> A. End HIV 901 Trainings/Presentation Recommendations B. Website Reconstruction VII. New business: <ol style="list-style-type: none"> A. Waiting Pool Applicant: Aramis Jones & Alexandra Williams B. Agenda items for next meeting VIII. Announcements/Public Comments: This section is reserved for any members or visitors to share applicable updates or <u>additional comments</u> they may wish to share with the audience. No more than 5 minutes maximum. IX. Adjournment: <p style="text-align: center;">Next Meeting: April 2, 2025, at 2:00 PM, To Be Determined</p> </div>

CALL TO ORDER / CONFLICTS OF INTEREST

Welcome and Call Meeting to Order – Nancy Brownlee – 2:19 pm

Disclosure Statements

Roll Call / Conflict of Interests completed by Nancy Brownlee, Secretary

*** CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.**

END HIV 901 COMMUNITY ADVISORY BOARD UPDATES

Updates from Coordinating Site - Elizabeth Propst

- **Member Reflections:**
 - **One (1) member resigned – Brent Crenshaw; one (1) member potentially resigning (this will be confirmed by April’s meeting)**
 - **20 Current Members**
 - Continuing to monitor attendance; warning letters will be sent
 - 2 applicants in waiting pool; 1 held over from last month
- **Campaign & Social Media**
 - Working with internal Youth CAB (YCAB) and Shelby County Health Department for social media posts
 - Two (2) filming sessions
- **Website**
 - Continuing to connect with community partners to make sure they are listed and/or updated in the Directory. *Please update your directory listing if you have not done it yet!!*
 - Assessing all materials with “Keep, Archive, or Delete” status
- **Trainings/Webinars**
 - 37 people attended “PrEP Matters: A Guide to Advancing Uptake” Patrick Lee, Gilead on 2/25
 - One (1) planned for 3/20 featuring Latinos in the Deep South / Latino Commission on AIDS
 - Continue trying to get non-traditional groups to present.
 - Planning three (3) more presentations/trainings before May 31

END HIV 901 CAB WORKING GROUPS

- End HIV 901 event – April 19th date is no longer available at Memphis Sports & Event Center
- Fundraising IS possible but cannot be done in name of a particular organization or United Way.
 - Someone in the CAB would have to raise the money and keep it for use of the event.
 - If that is acceptable to the group, then we can move forward with this plan.
- Discuss while in subcommittees and report back

End HIV 901 Subcommittees

<p style="text-align: center;">Diagnose & Treat</p> <ul style="list-style-type: none"> Kayla Collins Jenieya Peterson Roslyn Rose Nancy Brownlee Light Walleman Auriel McAfee Antoine Maxwell Nate Boutte Kay Manigaba 	<p style="text-align: center;">Prevent & Respond</p> <ul style="list-style-type: none"> DeMarcus Jones Jessie Claudio Monica Lusk Krista Wright Thayer Meka Wren Dominick White Brent Crenshaw Nicole Laster Brewer Cristobal Valdebenito Sharmain Mayes Winston Brandon Allen
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DIAGNOSE & TREAT SUBCOMMITTEE:

- Data on the last ten years of HIV and STI infections post-pride month so we can point out that there is a rise in infections post pride month.
- Potentially connecting with somebody already doing rapid PrEP so we could have PrEP prescriptions given at that time when people started on prep right away
- PrEP wrapped around continuum service. Friends For All will be great resource for their mobile clinic.
- Acknowledgements of ability to obtain data for the past year going back two (2) years, not just for PrEP, but HIV infections.
 - The Health Department (CAB has commitment from Shelby County Health Department [SCHD]) and her colleagues should be able to go back and give us all information that 3rd thing, pushing it back.
- EHE funding ends May 31st, so pushing back not feasible. Whatever we do must be done by the end of this grant year (May 31st).
- Suggestions of creating pamphlets identified, and no confirmation of a CAB member committing to work on
- Bluff City Medical Association and/or thoughts of networking with non-traditional medical clinics and other entities who are not readily present for HIV prevention and treatment trainings

PREVENT & RESPOND SUBCOMMITTEE:

- Changed event date to May 31st, 11 am – 4 pm
 - Sponsorships can donate prizes, space (St. Jude can donate space)
 - It is strictly identified that the CAB cannot obtain money and can solely work off of organizations purchasing items for event and utilizing their funds.
 - In-Kind donations for other items (food, giveaways, etc.)
- Agencies can use their own funds to contribute toward event needs

ACTION ITEMS:

1. Universal letter to gauge interest on trainings with providers, changing language, etc.
2. Proposed idea of announcements being submitted prior to meeting for the announcements to be listed in the agenda
3. Acquiring updated data from grantor and/or Shelby County Health Department colleagues

**OLD
BUSINESS**

Open to Recommendations & Community Needs

- **Provider Trainings** – Primary Care providers who don't know about PrEP
 - In-Person or Virtual?
 - "PrEP Matters" presentation was hybrid
 - Contact was suggested with Bluff City Medical Association (attend one of their meetings and set-up meetings in individual offices)
- Training on reword "language" for LGBTQ+ for providers

Website Reconstruction


- Testimonials
- Photos of orgs working in the community
- Stream meeting recordings/trainings online
- Space for Youth CABs to collaborate, connect, recruit new members, etc.
- Update info (CAB Minutes, recordings, statistics, etc.)
- Recommendation identified to add AI Chat Bot to answer questions
- Suggestion for website to have a calendar with community events
 - *Message from admin Sheri Monroe: check out Memphis Flyer website to assess their postings of event shares.*

**NEW
BUSINESS**

Waiting Pool Applicant(s):

- **Aramis Jones**
- **Alex Williams**

Nancy asked Alex Williams to step out of the room for the CAB to assess her application and credentials. Coordinator noted meetings are open. The open meetings policy is most applicable when CAB meetings are in the community as opposed to on St. Jude campus due to security restrictions. Dana Moore mentioned postponing both candidates to CAB for next month for CAB to further assess new members entering. DeMarcus Jones motion to move new member voting to next month due to one (1) candidate being in attendance and motion seconded by Krista Wright-Thayer. Motion carried.

	<p>Ongoing Needs for CAB</p> <ul style="list-style-type: none"> • See “Action Items” identified above • Submit upcoming events/announcements to Elizabeth one (1) week (<i>last Wednesday of the month</i>) in advance and include on agenda for CAB meetings <p>Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • Voting on new member candidates • Amending bylaws for members attendance and any other revisions applicable • Going back to event planning • Completing a refresher of End HIV 901 CAB purpose and responsibilities (<i>this was identified by Co-Chairs, St. Jude coordinating site, and UWGN funding agent</i>)
<p>ANNOUNCEMENTS</p>	<p>March 9th – Spa Bruncheon at OUTMemphis in honor of National Women & Girls HIV/AIDS Awareness Day on March 10th, with testing, mani/pedis, brunch, good time!</p> <p>March 22nd – Planned Parenthood, 11 am – 2 pm, Airways Community Center – testing, brunch, vendors (Contact DeMarcus if you are interested in being a vendor) ** Contact DeMarcus at Planned Parenthood if any organizations need free condoms</p> <p>March 30th - A Betor Way Annual Benefit at The Hi-Tone, local painting contest by local artist, music, etc.</p> <p>April 11th – Memphis Area Prevention Coalition AIDS Conference at University of Memphis, CEU’s for Social Workers/Psychology, prizes, food, etc.</p> <p>St. Jude/ATN 1068 “HAPPY” (HIV and Pregnancy Prevention in Youth) Study – Cisgender females, transgender males, and gender diverse persons born female at birth ages 15-24. This is a survey that youth are compensated \$50 for completion.</p>
<p>END HIV 901 SOCIAL MEDIA</p>	
<p>RECORDING LINK</p>	<p>Webex Recording link: Webex meeting recording: https://stjude.webex.com/stjude/ldr.php?RCID=5858edfc583013e9a184899c916fd7aa</p>
<p>NEXT MEETING</p>	<p>Next End HIV 901 CAB Meeting: Wednesday, April 2nd, 2025, 2:00 pm – 3:30 pm (CST) <i>Location TBA; please monitor calendar invitations and e-mail’s with agenda issued</i></p>
<p>ADJOURNMENT</p>	<p>3:27 pm</p>