



End HIV 901 CAB Monthly Meeting

MINUTES WEDNESDAY, JANUARY 8, 2025 2:00 PM – 3:30 PM ST. JUDE

TYPE	In-Person
PRESENTER / FACILITATOR	Elizabeth Propst , Community Outreach Coordinator—End HIV 901, Infectious Diseases, St. Jude Nate Boutte , Chair, End HIV 901 Community Advisory Board
TRANSCRIBER	Sheri Monroe , Senior Administrative Assistant, Infectious Diseases, St. Jude
CAB MEMBERS PRESENT	Auriel McAfee, Methodist Le Bonheur Healthcare (auriel.mcafee@mlh.org) *No Conflict Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) * No Conflict Cristobal Valdebenito, Friends for All, (cristobal.valdebenito@friendsforall.org) * Conflict Jeneyia Peterson, OUTMemphis (jpeterson@outmemphis.org) * Conflict Jessie Claudio, Latino Commission on AIDS (jclaudio@latinoaids.org) * No Conflict Kayla Collins, OUTMemphis (kcollins@outmemphis.org) * Conflict Krista Wright Thayer, Shelby County Health Department, (krista.wright@gmail.com) * No Conflict Light Walleman, A Betor Way (light@abetorway.org) * Conflict Monica Lusk, Partnership to End AIDS Status PEAS (monica@partnershiptoendaidsstatus.org) * Conflict Nate Boutte, Amgen (drnateboutte@gmail.com) * No Conflict Nicole Brewer, A Betor Way (nicole@abetorway.org) * Conflict Roslyn Rose, Methodist Le Bonheur Community Outreach (roslyn.rose@lebonheur.org) * Conflict Sharmain Mayes Winston, TN Dept of Health (sharmainmayes@gmail.com) * No Conflict Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org) * Conflict
OTHER PARTICIPANTS	Dana Moore, United Way of Greater Nashville (dana.moore@unitedwaygn.org) N/A Elizabeth Propst, St. Jude Children's Research Hospital (elizabeth.propst@stjude.org) N/A
CAB MEMBERS ABSENT	Antoine Maxwell, Troo' Alternatives CDC (maxdev901@gmail.com) * No Conflict Brent Crenshaw, Walgreens Specialty Pharmacy (becrensh@gmail.com) * No Conflict DeMarcus Jones, Planned Parenthood of Memphis & North MS (dejones@pptnm.org) * Conflict Dominick White, Spirit Health (dominick.white@choicehealthnetwork.org) * No Conflict Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) * No Conflict

AGENDA

Community Advisory Board (CAB) Meeting
Wednesday, January 8, 2025
In Person, St. Jude
2:00 PM, CST

- I. Call to Order
- II. Disclosure Statement
The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive copies of recordings and meeting minutes for your personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential.
- III. Roll Call / Conflicts of Interest
Reminder: Conflicts of interest are for persons who receive direct funding from Tennessee Department of Health (TDH) or United Way of Greater Nashville (UWGN) as continuation of EHE related work. Those who do not receive funding related to either identified parties between TDH and UWGN, please indicate "no conflicts" during roll call.
- IV. End HIV 901 Advisory Board Updates - Elizabeth A. Propst | Community Outreach Coordinator:
- V. End HIV 901 CAB Working Group:
 - A. Subcommittee Planning Workgroups (15 to 20 minute breakouts)
 - Subcommittee Reports (5 minutes total)
 - B. End HIV 901 Event Planning (10 to 15 minutes)
- VI. Old Business:
 - A. Training Recommendations
 - B. Website Reconstruction
- VII. New Business:
 - A. Waiting Pool Applicant: Brandon Allen and Kayihura Manigaba
 - B. Agenda items for next meeting
- VIII. Announcements / Public Comments:
This section is reserved for any members or visitors to share applicable updates or additional comments they may wish to share with the audience. No more than 5 minutes maximum.
- IX. Adjournment

Next Meeting: Wednesday, February 5, 2025, 2:00 – 3:30 PM, at St. Jude

CALL TO ORDER / CONFLICTS OF INTEREST

Welcome and Call Meeting to Order – Roslyn Rose – 2:14 pm

Disclosure Statements

Roll Call/Conflict of Interests Completed by Roslyn Rose, Secretary

* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.

END HIV 901 COMMUNITY ADVISORY BOARD UPDATES

Updates from Coordinating Site - Elizabeth Propst

❖ **Census – 19 Current Members**

- Welcome New Member – Cristobal Valdebenito, Friends For All
- 2 New Applicants to review

❖ **Campaign & Social Media**

- Current pending Reel vs. TikTok (in consideration for possible ban on TikTok and how this looks like with continuing to utilize video feeds) for PrEP providers; planning with our internal YCAB and youth to make fun videos, scheduling was postponed due to sickness and holidays
- Current posts are educational
- We post community partner photos submitted to us. Please send to endhiv901@stjude.org.

❖ **Website**

- Best practices for getting organizations to update their imaging
- Took feedback to our Strategic Communications Education Outreach (SCEO) team
- Working to eliminate Mail Chimp and standardize how we intercept people who subscribe to the page directly linking to our C2P newsletter (the forum used for our newsletters.) Reminder C2P created End HIV 901 ???
- **Please update your directory listing if you have not done it yet!!**

❖ **Trainings/Webinars**

- 3 trainings conducted and 3 remaining

❖ **Miscellaneous**

- CAB Feedback Survey
- Dietary survey
- Please make sure the endhiv901@stjude.org email address is saved as a "Safe Sender" and in your Contacts list so that you will receive all emails from me and Sheri. Both the coordinator and secretary receive this email address.

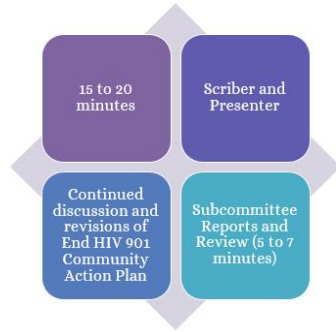
SUBCOMMITTEE SUMMARIES - No Chairs or Co-Chairs

Diagnose & Treat	Prevent & Respond
Auriel McAfee	Brent Crenshaw
Antoine Maxwell	Cristobal Valdebenito
Chasity Bolton	DeMarcus Jones
Jenieya Peterson	Dominick White
Kayla Collins	Jessie Claudio
Light Walleman	Krista Wright-Thayer
Nancy Brownlee	Meka Wren
Nate Boutte	Monica Lusk
Roslyn Rose	Nicole Brewer
Sharmain Mayes	

END HIV 901 COMMUNITY ADVISORY BOARD UPDATES

Commented [EP1]: Let's make this a different section mirroring the agenda. My apologies if this was an oversight previously. I just realized all of this was lumped under Advisory Board updates.

Planning Working Groups



Goal: Reduce by 75% the number of all new HIV diagnoses by 2025.

Strategy: Improve reporting process for new HIV cases and related accountability measures for local health department.

Target Population: All HIV testers, clinics, laboratories, frontline staff

Activity	Key Partners
<p>High Priority and Disruptively Innovative</p> <ol style="list-style-type: none"> 1. Create guide for all local providers on how to report new HIV cases. 2. Review with laboratories the Shelby County Health Department (SCHD) reporting requirements (explained by an epidemiologist). 3. Designate someone to obtain results from all labs and report to the SCHD because surveillance does not have the capacity. 4. Coordinate with all local testing agencies to assure that all positive HIV tests are reported to surveillance and people are linked to their first appointment. 5. Create a policy that will require online testing service to submit results to the state for follow-up purposes and to prevent loss to follow-up. 6. Learn other cities' best practices in reporting positive tests. 7. Revise and enforce penalties for testing organizations not reporting positive results. 8. Contact with 20 private providers per year to verify they have updated list of resources. 9. Streamline linkage-to-care process so that all agencies follow the same process. 10. Create a position with SCHD that is partially funded by EHE that would work specifically with private providers to provide SCHD with monitoring data. <p>High Priority Per Stakeholder Survey Inform private-practice patients of the reporting process.</p>	<p>Key Partners ANAC, Bluff City Medical Society, Providers, Community-based organizations, FCHC, testing agencies funded by TDH, in-kind support from EHE TDH coordinator, hospitals, local and state health departments (Surveillance/Disease Intervention Division), Memphis Medical Society and other medical groups requiring CEUs, Sexual health clinics, OT Medical Group.</p> <p>Potential Funding Resources CDC HIV Prevention and Surveillance programs, RWJAF, State and local funding, Non grants, Industry grants.</p> <p>Estimated Funding Allocation</p> <ul style="list-style-type: none"> • Training - \$200 per agency (3 agencies x 4 trainings = \$24,000) • \$500 x 5 trainings (materials, supplies, in-services) = \$2,500 • \$0 (instead, in-kind support from TDH EHE coordinator) Total: \$26,500 <p>Outcomes (reported annually, locally monitored more frequently)</p> <ul style="list-style-type: none"> • # of providers reporting new HIV cases • # of laboratories trained on new reporting requirements • # of providers with updated resources • # of agencies trained on streamlined linkage to care process <p>Improve reporting process for HIV cases in the local health department.</p> <p>Monitoring Data Source</p> <ul style="list-style-type: none"> • Report to state and local health department. • HIV Surveillance data • SCHD EHE coordinator report.

Review of Tasks Delegated to Board

- ❖ The community action plan is revisable.
- ❖ This is a task for the CAB
- ❖ Some areas may need to be addressed outside of the hands of the CAB
 - This would mostly be the epidemiological profile
 - Other forums that were conducted included a needs assessment, focus groups, etc.
 - How we start is by reviewing bit by bit
 - While context matters, we also need to look at what we know is being done successfully.
 - As a group, CAB needs to focus on what can be revised on your end and let Dana and Elizabeth know what support you need to equip you with materials on others
 - Areas to think about: What EHE related activities do you know are being conducted by EHE affiliated organizations?

PREVENT & RESPOND

Action Plan - Strategy: Food Insecurity

Timeline: **April 19, 2025**

- Memphis Block Party – Memphis Sport & Event Center, 995 Early Maxwell Blvd.
- Time (11 am – 4 pm)
- Security
- Catering

Due Friday, January 17th:

- ❖ Google Doc Spreadsheet (Spanish language) – Jessie Claudio
- ❖ Invitations
- ❖ Sponsors:
 - Nike: Monica Lusk
 - Whole Foods: Nicole Brewer

Services:

- ❖ Shot Rx – Krista Wright-Thayer
- ❖ St. Jude – Cristobal Valdebenito
- ❖ Shelby County Health Dept. – Krista
- ❖ Hope House – Meka Wren
- ❖ PEAS – Monica Lusk
- ❖ ABW – Nicole Brewer
- ❖ Mid-South Food Bank –
- ❖ MIFA –
- ❖ Second Harvest Food Bank –
- ❖ CSA –
- ❖ MLGW –
- ❖ TREK/DSC –
- ❖ Don't forget: North MS and West Memphis, AR

DIAGNOSE & TREAT

Strengths:

❖ **Strengthen Involvement in Churches**

- ❖ Education
- ❖ Testing
- ❖ Outreach

❖ **Getting into the MSCS**

- ❖ Update EHE Plan w/ new MOU w/ MSCS

❖ **Increase Outreach in the Jail(s)**

- ❖ Loss to care; need to remove the gap and increase visibility & training

Barriers:

- ❖ **Latinx** – lack of interpreters (1st Community has 1 clinic with interpreters and everyone goes to that one clinic, need more staff)
- ❖ **Marketing / Advertising** for testing, PrEP/PEP, etc.

Opportunities:

Communities In Schools – non-profit, partners w/ MSCS

- ❖ Parole office on Walnut Grove behind Main Library that works with recent parolees
- ❖ Looking for agencies to partner with
- ❖ UWGN possibly has a connection and plans to follow-up with further updates

Media:

- ❖ Meka confirmed that those who receive EHE funds from UWGN can allocate certain amount for marketing/advertising. Ask for help if you need guidance on how to budget.

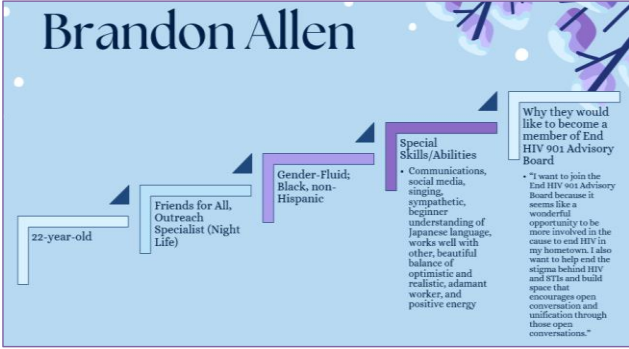
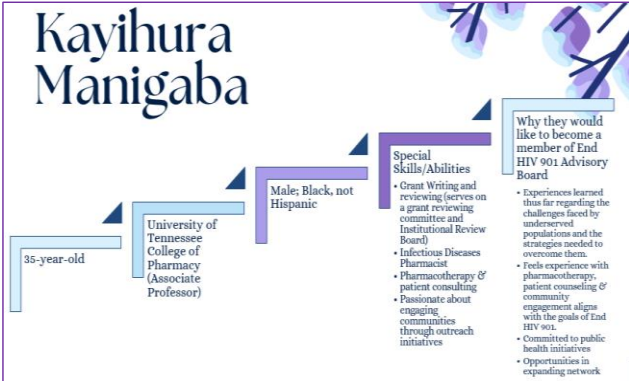



Overall thoughts to support:

- Proposed event hosted by End HIV 901
- Materials: Partner Invitation and Sponsorship Templates (Courtesy of Krista Wright-Thayer)
- Delegation of tasks needed in production efforts
- ❖ May 24, 2025 – Last day of school (alternate)
- ❖ One event - April 19th
- ❖ Back-to-School Event proposed in continuation of planning for events
- ❖ Hope House – have MOUs with Memphis Rox
- ❖ OUTMemphis event planning with Memphis Rox

FOLLOW-UP:

- ❖ Communities In Schools: Contact(s) and Testing opportunities follow-up from UWGN's Dana Moore
- ❖ Corrections System/Newly Released – Jessie Claudio will follow-up week of January 13th
 - Elizabeth mentioned "TN Re-Entry Project" as possible contact

<p>OLD BUSINESS</p>	<p>Technical Assistance (TA) Training Recommendations for 2025</p> <ol style="list-style-type: none"> 1) Difference between PrEP vs PEP – Providers and Community <ol style="list-style-type: none"> a) Doxy PrEP and Doxy PEP b) Pharmaceutical companies do great presentations; help people understand the difference 2) Know your Rights > Immigration Rights (work with clinics, SCHD, Latino Memphis, etc.) 3) Journey to getting PrEP medication (from Provider's office to Pharmacy) <p>Website Reconstruction Recommendations – on-going and pushed to next month</p>
<p>NEW BUSINESS</p>	<p>Waiting Pool Applicants</p> <div data-bbox="212 611 837 957">  </div> <div data-bbox="854 632 1133 804"> <p>Motion to Accept: Krista Wright-Thayer</p> <p>Second: Rosalyn Rose</p> <p>Yay – 10; Nay – 0; Abstain – 3: (Cristobal Valdebenito, Light Walleman, Nate Boutte)</p> <p><i>Motion Carried</i></p> </div> <div data-bbox="212 1010 837 1388">  </div> <div data-bbox="854 1066 1133 1239"> <p>Motion to Accept: Chasity Bolton</p> <p>Second – Meka Wren</p> <p>Yay – 11; Nay – 0; Abstain – 3: (Light Walleman, Nate Boutte, Kayla Collins)</p> <p><i>Motion Carried</i></p> </div>
<p>NEW BUSINESS</p>	<p>Ongoing Needs for CAB</p> <ul style="list-style-type: none"> > No current needs identified <p>Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • Revisions for End HIV 901 Community Action Plan • Continuing to plan for End HIV 901 community event • Funding for event applicable • Continued discussion of website revisions • Waiting pool applicants (if applicable)
<p>ANNOUNCEMENTS</p>	<p>Black History Month (BHM) – “Mind, Body & Spirit Health and Wellness Fair”, February 27, 4:00 – 8:00 pm</p>

<p>END HIV 901 SOCIAL MEDIA</p>	 <p>The graphic features a light blue background with purple floral patterns. At the top left, it says "Thank you!" in a large, dark blue font, followed by "Check us out on social media @endhiv901". To the right is the "End HIV 901" logo, which includes a red treble clef and the text "Ending the HIV Epidemic Shelby County". Below the text are icons for Instagram, Facebook, LinkedIn, TikTok, YouTube, and a globe with "WWW". On the right side of the graphic, there is a white box containing the contact information for Elizabeth A. Propst, BSW, Community Outreach Coordinator at St. Jude HIV Prevention and Treatment Program, with email elizabeth.propst@stjude.org and phone numbers O: (901) 595-6025 C: (901) 581-9167.</p>
<p>RECORDING LINK</p>	<p>Webex Recording link: https://stjude.webex.com/stjude/ldr.php?RCID=4003cd546f228cc209d50850b3476f20</p>
<p>NEXT MEETING</p>	<p>Next End HIV 901 CAB Meeting: Wednesday, February 8, 2025, 2:00 pm – 3:30 pm (CST) St. Jude, 305 Building (<i>Same location</i>)</p>
<p>ADJOURNMENT</p>	<p>3:36 pm</p>