


End HIV 901 CAB Monthly Meeting


MINUTES

WEDNESDAY, FEBRUARY 5, 2025

2:00 PM – 3:30 PM

ST. JUDE

TYPE	In-Person
PRESENTER / FACILITATOR	<p>Elizabeth Propst, Community Outreach Coordinator—End HIV 901, Infectious Diseases, St. Jude</p> <p>Nate Boutte, Chair, End HIV 901 Community Advisory Board</p>
TRANSCRIBER	<p>Sheri Monroe, Senior Administrative Assistant, Infectious Diseases, St. Jude</p>
CAB MEMBERS PRESENT	<p>Brandon Allen, Community Advocate (brandonjallen681@gmail.com) * No Conflict</p> <p>Brent Crenshaw, Baptist Hospital Memorial Hospital (becrensh@gmail.com) * No Conflict</p> <p>Chasity Bolton, Christ Community Health Services (chasity.bolton@christchs.org) * No Conflict</p> <p>DeMarcus Jones, Planned Parenthood of Memphis & North MS (dejones@pptnm.org) * Conflict</p> <p>Jeneya Peterson, OUTMemphis (jpeterson@outmemphis.org) * Conflict</p> <p>Jessie Claudio, Latino Commission on AIDS (jclaudio@latinoaids.org) * No Conflict</p> <p>Kayihura (Kay) Manigaba, Univ. of TN Health Sciences Center-Pharmacy * No Conflict</p> <p>Krista Wright Thayer, Shelby County Health Department (krista.wright@gmail.com) * No Conflict</p> <p>Monica Lusk, Partnership to End AIDS Status PEAS (monica@partnershiptoendaidsstatus.org) * Conflict</p> <p>Nancy Brownlee, Prideworks Foundation (prideworksagency@gmail.com) * No Conflict</p> <p>Nate Boutte, Amgen (drnateboutte@gmail.com) * No Conflict</p> <p>Nicole Brewer, A Betor Way (nicole@abetorway.org) * Conflict</p> <p>Roslyn Rose, Methodist Le Bonheur Community Outreach (roslyn.rose@lebonheur.org) * Conflict</p> <p>Sharmain Mayes Winston, TN Dept of Health (sharmainmayes@gmail.com) * No Conflict</p>
OTHER PARTICIPANTS	<p>Dana Moore, United Way of Greater Nashville (dana.moore@unitedwaygn.org) N/A</p> <p>Elizabeth Propst, St. Jude Children’s Research Hospital (elizabeth_propst@stjude.org) N/A</p> <p>Karrie Reed, St. Jude Children’s Research Hospital (karrie.reed@stjude.org) N/A</p> <p>Latrice Pichon, University of Memphis/School of Public Health (lpichon@memphis.edu) N/A</p> <p>Yasser Yusef, Shelby County Health Department (yasser.yusuf@shelbycountyttn.gov) * No Conflict</p>
CAB MEMBERS ABSENT	<p>Antoine Maxwell, Troo' Alternatives CDC (maxdev901@gmail.com) * No Conflict</p> <p>Auriel McAfee, Methodist Le Bonheur Healthcare (auriel.mcafee@mlh.org) *No Conflict</p> <p>Cristobal Valdebenito, Friends for All (cristobal.valdebenito@friendsforall.org) * Conflict</p> <p>Dominick White, Spirit Health (dominick.white@choicehealthnetwork.org) * No Conflict</p> <p>Kayla Collins, OUTMemphis (kcollins@outmemphis.org) * Conflict</p> <p>Light Walleman, A Betor Way (light@abetorway.org) * Conflict</p> <p>Tomekicia Wren, Hope House Memphis (twren@hopehousememphis.org) * Conflict</p>
AGENDA	<div style="border: 1px solid black; padding: 10px;">  <p style="text-align: center;">Community Advisory Board (CAB) Meeting February 5, 2025 In Person, St. Jude 2:00 PM, CST</p> <ol style="list-style-type: none"> I. Call to Order II. Disclosure Statement The meetings and activities of the End HIV 901 CAB Meeting are a matter of public record. Each meeting will be recorded, and a transcript of the meeting minutes will be kept. Each member will receive a copy of the recordings and meeting minutes for their personal record keeping. Discussions associated with End HIV 901 CAB are not considered private or confidential. III. Roll Call/Conflicts of Interest: <i>Reminder:</i> Conflicts of interest are for organizations who receive direct funding from the Tennessee Department of Health (TDH) or United Way of Greater Nashville (UWGN) as a continuation of EHE-related work. Those who do not receive related funding from either TDH or UWGN, please indicate "No Conflicts" during roll call. IV. End HIV 901 Advisory Board Updates – Elizabeth A. Propst Community Outreach Coordinator V. End HIV 901 CAB Working Group: <ol style="list-style-type: none"> A. Subcommittee Planning Workgroups (15-to-20-minute breakouts) <ul style="list-style-type: none"> • Subcommittee Reports (5 minutes total) B. End HIV 901 Event Planning as a Board (10 to 15 minutes) <ul style="list-style-type: none"> • Follow-up action items from Dana Moore with <i>Communities in Schools</i> and Jessie Claudio with <i>Correctional setting connections</i> VI. Old Business: <ol style="list-style-type: none"> A. End HIV 901 Trainings/Presentation Recommendations B. Website Reconstruction VII. New Business: <ol style="list-style-type: none"> A. Waiting Pool Applicant: Aramis Jones B. Funding for End HIV 901 Event C. Agenda items for next meeting VIII. Announcements/Public Comments: This section is reserved for any members or visitors to share applicable updates or additional comments they may wish to share with the audience. No more than 5 minutes maximum. IX. Adjournment <p style="text-align: center; font-size: small;">Next Meeting: March 5, 2025, 2:00 PM, at St. Jude</p> </div>

<p>CALL TO ORDER / CONFLICTS OF INTEREST</p>	<p>Welcome and Call Meeting to Order – Roslyn Rose – 2:11 pm</p> <p>Disclosure Statements</p> <p>Roll Call/Conflict of Interests Completed by Roslyn Rose, Secretary</p> <p><i>* CAB members are responsible for verifying that their attendance is accurately recorded in the meeting minutes each month for the official record.</i></p>
<p>END HIV 901 COMMUNITY ADVISORY BOARD UPDATES</p>	<p>Updates from Coordinating Site - Elizabeth Propst</p> <ul style="list-style-type: none"> • Member Reflections: <ul style="list-style-type: none"> • 21 Current Members • Continuing to monitor attendance; warning letters will be sent • Welcome New Member – Kayihura Manigaba (“Kay”), UT Health Science Center - Pharmacy • 1 New Applicant to review • Welcome & Introduction of <i>new HIV Community Outreach Program Manager, Karrie Reed !!</i> • Campaign & Social Media <ul style="list-style-type: none"> • Working with internal Youth CAB (YCAB) for social media posts; Two (2) filming sessions scheduled. • Cross-posting encouraged! • Website <ul style="list-style-type: none"> • Continuing to work through and update; if you have not updated your listing in the Directory yet, we will share the link again for you to submit • Gained feedback from YCAB. Will continue to receive on-going feedback from this group and discussion of ideas with site developers • Reflections being assessed from current executive orders and making sure both site & social are not impacted and/or shut down • <i>Please update your directory listing if you have not done it yet!!</i> • Trainings/Webinars <ul style="list-style-type: none"> • 3 coordinated, 1 scheduled (2/25: “PrEP Matters: A Guide to Advancing Uptake” Patrick Lee) • 1 possibly in the works • Goal is to reach 3 before May 31 • Miscellaneous <ul style="list-style-type: none"> • CAB Feedback Survey – 9 completed out of 21 members <ul style="list-style-type: none"> ○ See separate (spreadsheet) attachment in email
<p>COMMUNITY CHECK-IN BREAK</p>	<p>In light of recent government actions affecting the HIV/AIDS community and the medical community in general, it was suggested to take a few minutes to allow each person to express one (1) thing that he/s he/they are currently doing to deal with the impact of said changes and/or effects so far or prepare to deal with them in the near future.</p> <p>Some of the ways mentioned included:</p> <div style="display: flex; justify-content: space-around;">  </div> <p><i>Note of funding efforts regarding Gilead, ViiV, and other pharmaceutical companies offsetting costs of PrEP with supporting cost efficient/free drugs.</i></p>

**END HIV 901
CAB
WORKING
GROUPS**

- End HIV 901 event and how it relates to the plan
- The CAB is responsible for tangible changes; each meeting needs to have progressions to report for End HIV 901 Community Action Plan updates.
- FYI's that are accessible for the CAB and revisions to the plan can refer to areas that were involved in building the plan, i.e. focus groups, needs assessments, and data (epi: TDH and SCHD; reference colleagues). We currently have board representation from Shelby County Health Department and Tennessee Department of Health.
- Event planning can be discussed as group as this is something that everyone wants to collaborate on
- Funding for event can be discussed following subcommittee breakouts (agenda item)



Kay Manigaba – Diagnose & Treat / Brandon Allen – Prevent & Respond

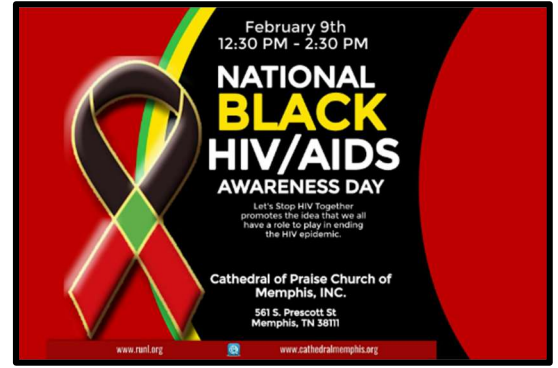
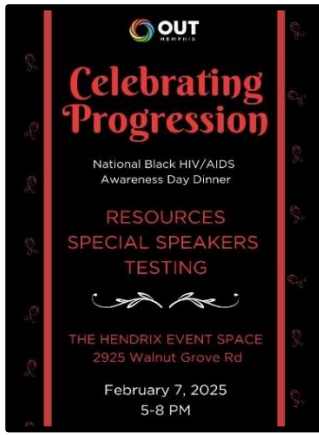
DIAGNOSE & TREAT SUBCOMMITTEE:

- Digital **educational materials** to minimize waste of paper (cost & trash)
- Use CDC templates and incorporate language changes with the templates.
- Try to figure out what new medications could be used to replace the medications that are not being used anymore. Kay suggested we may be able to use the UTHSC Pharmacy to help out.
- For the **medication piece**, we think the first step is to contact the manufacturer because if we don't have the medication, we cannot treat the people.
 - Also looking into healthcare options for patients
 - Looking at some of the treatment centers in the communities to see what is available
- For those who have clients living with HIV/AIDS and have insurance but are worried about whether or not it will continue to be covered, there is a program that provides medication for long durations (for travel), in advance to "stock up". Work with caseworker(s) to apply and also make sure they know they can refill their prescriptions up to ten (10) days early if needed.

PREVENT & RESPOND SUBCOMMITTEE:

- On track for event – April 19th, 2025, at Memphis Sports & Event Center (995 Early Maxwell Blvd., 38104)
 - Discount for space rental - \$425.00, for one (1) court (basketball court size, 94 ft. L x 50 ft. W)
 - Can EHE pay for cost of venue? No, EHE grant does not allocate funds for this type of activity.
 - Original concept was to approach pharmaceutical company, hospital, corporation, or any other organization partner who would offer in-kind donation for cost of venue rental fees, etc. for this event in lieu of hard costs since CAB has no funds.
 - Dru's was mentioned as possible venue because they are avid supporter of all LGBTQ-related fundraisers, but concerns were expressed over food vendors (food trucks) because it is a bar, etc., which would not be an issue at MSEC.
- If we continue with this venue, we will need to raise money for rental cost. No "set deadline" for payment, but assuming early March to secure it.

<p>END HIV 901 CAB WORKING GROUPS (CONT'D)</p>	<ul style="list-style-type: none"> • <u>Timeline:</u> <ul style="list-style-type: none"> ○ Between now (Feb 4th) and next CAB meeting, March 5th: <i>Send out sponsorship letters and services request letters</i> <ul style="list-style-type: none"> ▪ If anyone knows someone who would like to sponsor or participate/exhibit with a table, etc., let us know ASAP! ○ March 5th (next CAB meeting): Promotional items completed <p>Fundraising Idea – Nancy Brownlee</p> <ul style="list-style-type: none"> ➤ Suggest we pull together a fundraiser and host it at Dru’s Place (Madison) because everyone knows the owner is so supportive of the LGBTQ+ community, and especially with what is going on right now, I think the community at large would really rally around this cause. <ul style="list-style-type: none"> ○ It could also draw much-needed attention and support for End HIV 901 efforts within the community ○ Dana and Elizabeth clarified that although we cannot fundraise under the End HIV 901 grant name, it can support community members in their efforts. <p>Action Items:</p> <p>Do we (CAB) want to do this fundraiser?</p> <ol style="list-style-type: none"> a. If Yes, WHO is taking charge of this? b. If NO, what are our other options? <ol style="list-style-type: none"> 2) If we do fundraiser, CAB members would need to organize it on their own under their own organization(s), or as individual(s), or under event management company, etc., without using EHE logo or branding. <ol style="list-style-type: none"> a. Set up an EIN or PayPal Business Account 3) Suggestion for CAB members to contribute \$25 as “dues” towards this event and yearly going forward to help offset costs for events like this in the future. <ol style="list-style-type: none"> a. Need to be written into the Bylaws; no motion was made, but suggested to discuss at next CAB meeting on March 5th. 4) Coordinator adding new CAB members to Microsoft Teams <p>Due to time constraint, Chair motioned that we push all remaining agenda items until next month’s meeting, and all agreed.</p> <p>Old Business, New Member Application(s) and New Business will be pushed until March 5th meeting.</p>
<p>OLD BUSINESS</p>	<p>End HIV 901 Presentations/Webinars/Trainings recommendations – <i>On-going and pushed to next month</i></p> <p>Website Reconstruction Recommendations – <i>On-going and pushed to next month</i></p>
<p>NEW BUSINESS</p>	<p>Waiting Pool Applicant(s) – <i>Pushed to next month</i></p> <p>Ongoing Needs for CAB</p> <ul style="list-style-type: none"> ➤ See “Action Items” identified above <p>Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • Revisions for End HIV 901 Community Action Plan (carried over from February meeting) • Finalizing End HIV 901 Community Event • Continued discussion of website revisions on-going assessment and evaluation • Continued feedback on recommendation of End HIV 901 coordinated sessions created for the community • Waiting Pool Applicant(s)
<p>ANNOUNCEMENTS</p>	<ul style="list-style-type: none"> • Events recognized for National Black HIV/AIDS Awareness Day on February 7, 2025 <i>(cont'd)</i>



- Adolescent Trials Network (ATN) 168: HAPPY (HIV and Pregnancy Prevention in Youth) <https://www.atncrodb.org/scan/index/ba42db99-79d3-4bfa-8bde-b2603b115f76>



END HIV 901
SOCIAL
MEDIA



RECORDING
LINK

Webex Recording link: Webex meeting recording:
<https://stjude.webex.com/stjude/ldr.php?RCID=3f23b5d284613081196900bd4613e6f8>

NEXT
MEETING



Next End HIV 901 CAB Meeting:
Wednesday, March 5, 2025, 2:00 pm – 3:30 pm (CST)
Friends for All, Community Room (1548 Poplar Ave, Memphis, TN 38104)

ADJOURNMENT

3:42 pm